



Approved Release 2004/01/29 : CIA-RDP83-006R000600050010-6  
CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

SUGGESTION AND ACHIEVEMENT AWARDS COMMITTEE

22 July 1977

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[Redacted]  
IE 4822  
Headquarters

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Dear [Redacted]

This is to inform you of the evaluation results obtained by the Committee in response to your quite imaginative Suggestion No. 77-489, subject: "Improving Utility of Headquarters Building Space."

Report of study and conclusions from Office of Logistics is attached for your review. Should you have any additional input to convey to the Committee on the subject of your proposal, please write us as soon as convenient. As you will note, OL has indicated they'll keep this idea in mind for future reference in the event that requirements come up applicable to your concept. ✓

The Committee appreciates your demonstrated initiative in participating in the Program. We urge you to develop additional ideas having potential value to the Agency. Attached is a Suggestion Form for your future use.

Sincerely,

[Redacted Signature]

Executive Secretary

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Atts

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## SUGGESTION EVALUATION REPORT

TO: Executive Secretary  
Suggestion Awards Committee

SUGGESTION NO.

77-489

SUSPENSE DATE

INSTRUCTIONS: Please complete this form in detail to guide the Suggestion Awards Committee in making a final determination of the merits of this suggestion. Retain third copy.

1. ACTION RECOMMENDED ☐ ADOPT ☐ DECLINE ☒ OTHER (Specify):

2. REASONS FOR RECOMMENDATION (If more space is needed, use plain paper)

~~The suggester has indeed put forward a viable space option to be considered under certain circumstances. However, space requirements requiring new construction of the magnitude suggested cannot be defended economically.~~ Logistics engineers have stated that a pure glass arboretum roof, as suggested, is nearly impossible to achieve considering the problems of security, heating, ventilation, air conditioning, lighting, sound control, roof drainage, plumbing, etc. Also, several of the suggested activities require vaults, computers, or other special support.

Should space requirements arise in the future for which this suggestion appears to be an option, we will ensure that due consideration is given and an appropriate award recommended if selected. ✓

3. TANGIBLE FIRST-YEAR SAVINGS (Man-hours, material, equipment, etc.)

NONE

4. INTANGIBLE BENEFITS (See guide on reverse side of third copy)

UNKNOWN

5. WHAT OTHER OFFICES, DIVISIONS, ETC. MIGHT ALSO USE THIS IDEA?

NOT APPLICABLE  
MM

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